**Date : 27 & 28 March, 2024**

**Venue:**

**Rajiv Gandhi University, Rono Hill, Doimukh,**

**Arunachal Pradesh, India**

To,

# APPLICATION FORM

## NETC 2024 Industrial Exhibition

The Coordinator,

DST-Technology Enabling Centre,

Rajiv Gandhi University

Dear Sir,

## Date:

We wish to confirm our participation in “North East Tech Conclave-2024 (Industrial Expo & Model Exhibition)”. We also confirm that we have read and accepted the rules, regulations and time schedule by submitting this Application form and undertake to comply with the same.

EXHIBITOR DETAILS

Partner / Proprietor Name: Company’s Name: Address:

City: State: Country:

GST Number: TAN Number:

Email: Website:

Contact Person: Mobile: Name on Fascia:

Product Detail:

|  |  |  |
| --- | --- | --- |
| NO CHARGES PARTICIPATION | SIZE | Remarks |
| Possession of the stall will be given two days prior to the inauguration day to the exhibitors and the interiors and display must be completed before one day of the inauguration. No inflammable, hazardous article shall be stored in the exhibition area.  If an exhibitor fail to take possession of the stall at least 12 hours before the start of the exhibition, the organisers reserve the right to dispose off the stall so unoccupied without notice.  **N.B.: The exhibitor should arrange their table, chair or any other items that required by them for their display.** | Stall Length |  |
| Stall Breadth |

Company Stamp & Signature

RULES AND REGULATIONS

**CONSEQUENTIAL LOSS:**

In case of Exhibition being cancelled or suspended in whole or in parts for cause not in the organisers’ control the organisers shall not accept any consequential liability. The Organizer will Reschedule the exhibition with New Dates and execute the exhibition.

### STAND ALTERATION:

1. No alteration to the size of an Exhibitors’ stand is permitted without the prior written approval of the organisers.
2. Conversion of an allotted stall to free design is not permitted.
3. The Organisers reserve the right to require exhibitors to make such alterations to their stands as to avoid interference with the display of other exhibitors.
4. The organisers reserve the right to modify the layouts of stand sites and business desk (Table space) and gangways etc.
5. Exhibitors are particularly requested to avoid designs, which block or box in other exhibitors’ stand.
6. Stands may not overhang the allotted area, nor are any obstructions permitted on gangways, fire points, extinguishers or emergency exits. The layout is tentative and subject to change. The decision of organizers on the allotment of booths is final.

### STALL INTERIORS:

Though the exhibitors are free to decorate their stands to the best of their ability for projecting the right image of their products and company, they should not cause any permanent damage to the walls, panels and floors through use of nails, paints, or any other such activity.

### BARE SPACE:

Participants have to submit their construction and decoration plan before **20th March 2024** and take prior approval of the organizers of Industrial Expo 2024. Construction of booths can be taken only on specific approval of construction plan by Industrial Expo 2024. Equipments, machineries and other exhibits which may produce excessive noise, vibration or may cause electrical interference or other annoyance will not be permitted to operate, albeit they may be permitted to display such exhibits. In this matter the decision of the organisers will be final. The organizers reserve the right to alter the floor plan.

### INSURANCE:

1. Insurance of the exhibits and the property of the stands will be the responsibility of individual exhibitors.
2. The organisers shall not be responsible in any way for personal injury to the exhibitors or his staff, agents, invitees or licensees however caused.

### PAYMENT TERMS:

The exhibitors have to pay Rs. 2000.00 as caution money. The said amount will be transfer after verifying the items that issues has been issued.

### DEFAULT ON PAYMENTS:

The organisers reserve the right to cancel any reservation of space in the event of an exhibitor not having paid any dues in caution charges on or before the due dates. Payment already received will be forfeited in such cases.

### CANCELLATION:

1. Cancellation of participation or reduction in the space / stall booked by exhibitor will not be permitted and no refund will be paid to the exhibitor on this account.
2. Under the conditions of force majors which also includes strikes, lock-outs, closure, riot or in natural calamities, Act of God, the Organisers reserve the right to alter the opening dates & duration or even cancel the entire exhibition. In case of change in dates & duration of the exhibition, the rules & regulations & the agreement between the exhibitors & Organisers will remain unaffected. In case of total cancellation of the exhibition, the payments made by the exhibitors will be refunded to the exhibitors.

The organizers may alter or add new rules & regulations for the benefit of the exhibition. Such rules will be given in writing and will be binding on all exhibitors. Industrial expo reserves the right to change, increase or decrease Show hours, days or location. Notwithstanding anything to the contrary in the Exhibitor Agreement, the Exhibitor acknowledges and agrees that if Show Management elects to change, increase, or decrease Show hours, days or location

### SECURITY:

Although 24 hours security service will be in operation for the overall exhibition, the security of the individual exhibits in the stall will be the responsibility of the exhibitors. Exhibitors should take all possible precautions to avoid loss or damage to the equipment’s both during and outside exhibition hours. No Hoardings, Banners etc., will be allowed on the Exhibition premises or on the roads in the vicinity unless their designs, specifications, installations and location have been pre-approved by the organisers as per their rules and regulations. Such unauthorised display if any, is liable to be removed by the organisers without notice.

### SPACE NOT OCCUPIED:

1. Every exhibitor shall occupy the full area booked by him.
2. Should an exhibitor fail to take possession of the stall at least 12 hours before the start of the exhibition, the organisers reserve the right to dispose off the stall so unoccupied without notice. No refund of advance paid will be given for any such unoccupied stalls. No other representatives will be allowed at the stall other the authorized persons as specified by the exhibitor in the application form.

### NO SUBLETTING:

The exhibitors shall not assign, sublet or grant licenses in respect of the whole or part of the stand. Display / distribution of cards, handbills, literatures, advertisements, banners or printed matters of companies / firms / persons who are not bonafide allottees and or not organisers’ authorized exhibitors is totally prohibited, except albeit, such display / distribution permitted in respect of companies / firms which are subsidiaries of exhibitors (or) exhibitors ultimate holding company.

### REMOVAL OF EXHIBITS:

Exhibits must be removed from the stands **before 11.00 A.M. on 29 March 2024** (i.e.) the next day of the exhibition. Should an exhibitor fail to vacate his stand space or the premises by the time specified by the organisers, he shall be liable to reimburse any such costs incurred by the organisers as the result thereof. No material exhibit will be allowed to be taken out of the hall without valid exit pass obtained from the office authorised by the organisers.

### ELECTRICAL INSTALLATION:

All onsite electrical installation must be carried out by the officially appointed electrical contractor before the connection to the main supply.

### FAILURE OF SERVICE:

The organisers endeavour to ensure supply of the services at the exhibition premises and of those supplies mentioned in the manual. As the supply of such services is not within the control of the management, neither they nor the organisers shall be liable to the exhibitors for any loss or damage, if any such services shall wholly or partially cease to be available. Nor shall the exhibitor be entitled to any repayments in respect of rental and or other charges to be paid under the contract. The organisers and those authorised by them respectively have the right to enter the exhibition stalls allotted at any time to execute work repairs and alterations and for other purposes. Any verbal agreements concerning any aspect of the contract or the exhibition are not valid unless confirmed in writing. No counter sales are permitted.

### STALL POSSESSION:

Possession of the stall will be given two days prior to the inauguration day to the exhibitors and the interiors and display must be completed before inauguration. No inflammable, hazardous article shall be stored in the exhibition area. All exhibitors are subject to a general lien in favour of the organisers for all sums whether for unpaid rental or otherwise, due from an exhibitor to the organisers.

### JURISDICTION:

Any dispute between the organisers and the exhibitors is subject to the jurisdiction of the court of Yupia, Arunachal Pradesh only. We have read the rules & regulations, exhibitor guidelines of NCTC 2024-Industrial Expo and shall abide by them.

- By order of the Organizing Committee